



# Attendance Support Plan

1. School Name:
2. Date:
3. Team Members present for support plan development:
4. Based on your data: Is this a **Tier 1**, **Tier 2**, or **Tier 3** support plan? (Circle one)
5. Describe the area of concern that you will build the Attendance Support Plan to address?

6. What is the overall goal of this Attendance Support Plan?

7. What are some barriers that may be driving this area of concern?

8. What skills/behaviors/knowledge that may be needed by the student(s), families, and/or staff?

Decrease barriers and behaviors ↓	Increase knowledge, skill, and motivation ↑

9. What systems of reinforcement (newsletter, bulletin board, tickets/tokens/school currency/etc.) do you already have that could be targeted towards addressing this area of concern?

10. What resources/curricula do you already have that addresses these skills/behaviors?

11. What other data would be helpful to better understand how to support this area of need? (i.e.

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screeener data, grades, academic assessments, etc.) Reflect on this data: does it validate the need for support/instruction, add depth to the need, clarify, etc.?

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12. Design your Prevent, Teach, Reinforce, and Redirection strategies:

	Instruction/Lesson/Strategy	Frequency	Person(s) Responsible	Data
Prevent				
Teach				
Reinforce				
Redirection				

13. Plan to monitor implementation fidelity: *“Did I do what I planned to do?”*

Rating Scale Example:

- NA = Not Applicable
- 0 = Not at all
- 1 = Somewhat
- 2 = Yes

	Mon.	Tues.	Wed.	Thurs.	Fri.	Weekly Total
Prevent						
Teach						
Reinforce						
Redirection						
Daily Total						

14. Determine student outcomes to measure: How will I know if this plan was effective?

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- Student Perception Survey and/or Skill Assessment
- Teacher Observation
- Attendance Data
- Other data sources (reduced behavior referrals, improved assignment completion, etc.)

15. What is the date when your team plans to revisit the impact of this Support Plan?

16. How long will you initially implement this plan (2-week minimum)?

17. Who else needs to be involved and informed about implementing this Support Plan?

18. In the end, what will success in this effort look like?

### Definitions

**Prevent** = Strategies that remove barriers and increase motivational value to school attendance

**Teach** = Strategies that directly instruct students, families, and staff about the importance of attendance

**Reinforce** = Strategies that increase the likelihood of pro-school attendance behaviors in the future

**Redirection** = Strategies that correct errors in attendance and decrease their likelihood in the future